

Documents required to identify Shareholders or their proxies who are eligible to attend the meeting and vote

The Company shall proceed registration for the 2020 Annual General Meeting of Shareholders with a Barcode system so as to promote transparency and fairness, as well as provide benefits and convenience to shareholders. The Company considers appropriate to impose procedures on review of documents and evidence identifying shareholders and proxies eligible to register, attend and vote at the Meeting as follows:

1. Proxy Form

The Company has prepared three proxy forms as stipulated in an announcement of the Department of Business Development, the Ministry of Commerce, for shareholders who cannot attend the Meeting, a proxy may be appointed to the other person or any independent director. The Company has attached Proxy Form B (Specific Voting Appointment) as shown in the enclosure 8.

The Company has also prepared all the three Proxy Forms, please download from the Company Website: <https://investor.dohome.co.th/th/downloads/shareholder-meeting.com>. For your convenience, please bring the registration form with barcode to the meeting.

2. Proxy

Shareholder who is unable to attend the Meeting may appoint a person as your Proxy according to the following procedures:

- 1) Complete only one of above Proxy Forms as follows:
 - 1.1 General Shareholder shall select one of either Form A or Form B.
 - 1.2 Shareholders listed in the share register book as Foreign Investors who appointed the Custodian in Thailand to supervise their shares (Recommended to use Proxy Form).
- 2) Authorize a person who is **sui juris** as you wish or an **Independent Director** as shown in the enclosure 7 to attend and vote at the Meeting on your behalf by specifying the name details of a person to be your Proxy. Only one Proxy can be appointed.

If any shareholders wish to appoint one of the independent directors as proxy, please fill and sign the provided Proxy Form before sending all the documents to the Company Secretary Office. The Company office address is;

Dohome Public Company Limited
The Company secretary department
No. 60 Vibhavadi-Rangsit Road, Samsennai Sub-district,
Phayathai District, Bangkok Metropolis, 10400 Thailand.

All the documents must reach the Company Secretary office within 6 p.m. by Monday 20 July 2020 for our further action, Shareholders who have questions on registration documents or how to complete the proxy form may contact the Company Secretary at telephone no. +662-1976688, or via email at IR@dohome.co.th

- 3) Affix the 20 Baht of stamp duty with specifying the date of Proxy Form then cross that stamp duty. For your convenience, the Company will facilitate in affixing the stamp duty when registration to attend the Meeting.

Allocation of shares to several Proxies to vote in the Meeting is not allowed. The Shareholder has to authorize the Proxy to cast the votes only for all the shares held by it. Authorization of vote less than the total number of holding shares is not allowed except for the Custodian appointed by the Foreign Investor in accordance with Proxy Form C.

3. Documents to be produced prior to the Meeting

In all cases, the identity documents must be issued by competent authorities; examples include ID card, Civil Servant ID card or driving license. These documents must still be valid and not be damaged or in a condition that cannot identify the holder. If the holder has changed his/her name, supporting documentary evidence is required. For your convenience in registration, please bring the registration form with barcode to the meeting. If an original document is not made in Thai or English, please attach the English translation duly certified by the authorized representative of such juristic person.

Person

- 1) Personal attendance: the original identity document must be presented at the Meeting.
- 2) Proxy:
 - Any Proxy Form (either Form A or Form B) duly filled in and signed by shareholder and proxy;
 - Copy of shareholder's identity document duly certified by shareholder; and
 - Copy of proxy's identity document duly certified by proxy together with original thereof at point of registration.

Juristic Person

- 1) Personal attendance by authorized person(s):
 - Any Proxy Form (either Form A or Form B) duly filled in and signed by shareholder and proxy;
 - Copy of a company certificate duly certified by authorized person(s);
 - Copy(ies) of authorized person(s)'s identity document duly certified by such authorized person(s) together with original thereof at point of registration.
- 2) Proxy:
 - Any Proxy Form (either Form A or Form B) duly filled in and signed by authorized person(s) of shareholder and proxy;
 - Copy of a company certificate duly certified by authorized person(s) containing particulars that authorized person(s) affixing signature(s) on the Proxy Form is(are) duly authorized;
 - Copy(ies) of identity document(s) of authorized person(s) duly certified by him/her/them;
 - Copies of proxy's identity document duly certified by proxy together with original thereof at point of registration.

3) Custodian appointed as depositary by foreign investors:

3.1 Documents as under juristic person 1 and 2 shall be prepared by selecting one of any Proxy Form (either Form A, Form B or Form C);

3.2 In the event custodian has been authorized to sign on proxy, the following documents shall be produced:

- A power of attorney appointing such custodian to sign on proxy; and
- A confirmation letter that signatory has been licensed to engage in custodian business.

4. **Registration**

The Company shall proceed with registration **two hours** prior to the Meeting time or from 12.00 p.m., Wednesday 22nd July 2020 at the venue with a map as shown in the enclosure 9.

5. **Casting Votes Criteria**

Capital Increase / Objectives / Article of Association and amendment the Memorandum of Association agenda

According to Article 41 of the Company's Articles of Association, the meeting of shareholders has passed a resolution therefore by not less than three-fourths (3/4) of the total votes of shareholders present and qualified to vote.

- 1) Every shareholder shall have one vote for each share of which he/she is the holder;
- (D) The amendment of the Memorandum of Association or The Article of Association
- (E) Increasing or decreasing the registered capital of the company

Director agenda

According to Article 19 of the Company's Articles of Association, the Meeting of shareholders shall elect directors in accordance with the rules and procedures as follows:

- 1) Every shareholder shall have one vote for each share of which he/she is the holder;
- 2) Each shareholder may exercise all the votes he/she has under 1. above to elect one or several director(s).
In the event of electing several directors, he/she shall not be entitled to allot his votes to elect each director.
- 3) The persons receiving the highest votes in their respective order of the votes shall be elected as directors at the number equal to the number of directors required at that time. In the event of an equality of votes

among the persons elected in order of respective high numbers of votes, which number exceeds the required number of directors of the Company at that time, the Chairman of the Meeting shall be entitled to a second

Other agenda

- 1) A vote in each agenda shall be counted by voting as indicated in the shareholder registration or ballots distributed to the shareholders before the meeting on the condition that each share constitutes one vote. Shareholders shall only vote for: agree, disagree or abstain while splitting of votes is not allowed, except in the case of custodian who is appointed by foreign investor as stipulated in Proxy Form C.
- 2) Proxy:
 - 2.1 For specific voting appointment, Proxy shall cast a vote only as specified in the Proxy; noncompliance of direction shall not constitute a valid vote by shareholders. Vote of the Proxy in any agenda which is not in accordance with this Form of Proxy shall be invalid and shall not be the vote of the Shareholder
 - 2.2 For general appointment, in the event no instruction has been specified, or instruction is not clear on the Proxy on each agenda, or the Meeting considers or votes on any issue (other than those specified on the Proxy) or there would be any amendment or addition in facts, then proxy shall have discretion to consider and vote as appropriate.

6. Procedures on Casting Votes

Chairman of the Meeting or officer shall explain casting vote procedure before commencement of the Meeting. Officers of the Company shall count and sum up votes on each agenda based on a Barcode duly affixed. Results on each agenda shall be announced before the Meeting is ended. The Company will arrange to have the inspector (who is an external legal counsel) for examine procedures on casting vote in the Meeting to ensure our transparency and compliance with the laws and Company's articles of association.

Registration and Meeting Processes

